

IMPORTANT INFORMATION ON STAND CONSTRUCTION



**Please read our information on these topics carefully.
The requirements must be observed when planning your trade show appearance.
It is therefore essential that you also pass them on to your stand constructor.**

The "Technical Guidelines" of the MOC Event Center Messe München apply and must always be observed. You can view the guidelines at any time in the > Exhibition Configurator > fact sheets > "Technical Guidelines".

BELOW YOU WILL FIND EXCERPTS FROM THE TECHNICAL GUIDELINES TOGETHER WITH ADDITIONAL INFORMATION

General stand approval information

The maximum construction height in the halls is four metres (this does not apply to the areas next to the hall entrances, where the maximum construction height is 2.50 metres). Based on the assumption that exhibitors will comply with the Technical Guidelines when designing and building their stands, exhibitors are not required to submit sketches for the approval of plans in the case of single-storey stand constructions in the halls. All other stand constructions, especially stands with a base measuring more than 100 m², horizontal stand covers measuring 30 m² or more, mobile stands, stands with bridges, stairs and steps, cantilever roofs, galleries or slanted walls, and outdoor constructions, must be approved. The side of this higher construction facing neighbouring stands (the visible reverse side) must remain a neutral white colour and not display any promotional elements. Any advertising facing directly neighbouring stands must be at least one metre away from the edge of the stand. The use of flashing or alternating lights on advertising displays is not permitted.

For the approval of plans, dimensioned stand layouts, view drawings and cross-sectional view drawings must be submitted to the MOC Veranstaltungen department (MOC events department) of the company Messe München GmbH. Emergency and escape routes must be shown in a separate plan.

The latest possible deadline for the submission of all plans is 5th April 2024.

Areas in the halls:

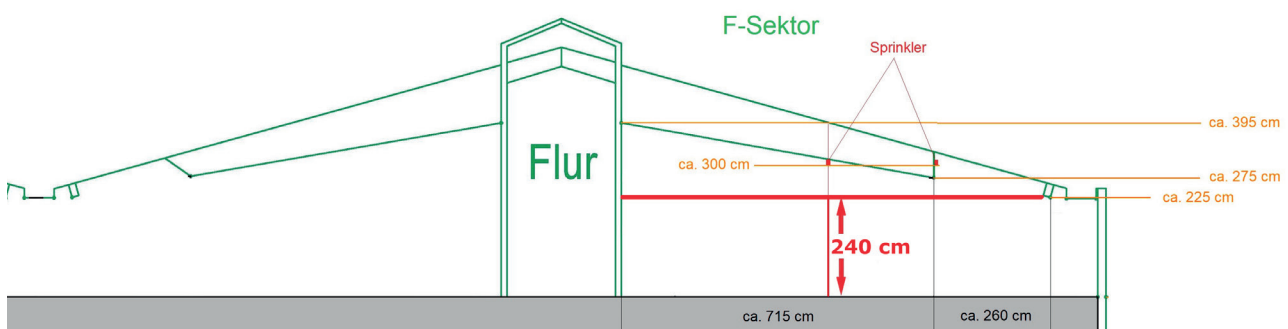
Dimensioned stand plans for single-storey stand constructions with a base measuring more than 100 m² or a horizontal stand cover measuring 30 m² or more must be submitted to the MOC events department for approval by the deadline specified in the order documents for exhibitor services at the latest. Stand layouts and view drawings must be drawn to a scale of at least 1:100. Once approval has been granted, a copy of the plan will be marked as approved by Messe München GmbH and returned to the exhibitor / stand constructor. The exhibitor / stand constructor is then permitted to build the stand.

Atriums and showrooms:

Dimensioned stand plans for all exhibitor areas in the atriums and showrooms must be submitted to the MOC events department for approval by the deadline specified in the order documents for exhibitor services at the latest. Stand layouts and view drawings must be drawn to a scale of at least 1:100. Once approval has been granted, a copy of the plan will be marked as approved by Messe München GmbH and returned to the exhibitor / stand constructor. The exhibitor / stand constructor is then permitted to build the stand.

The maximum construction height in the showrooms of Atriums 3 and 4 on the first and second floor and Studio E/F depends on the ceiling height of the area concerned. Constructions must be at least 60 cm below the ceiling.

For the showrooms on the second floor, which have a sloping ceiling, this means that a continuous construction height of 2.40 metres can be planned from the last sprinkler before the roof overhang. Towards the entrance, the construction height can be increased in accordance with the increasing ceiling height while maintaining a minimum distance of 60 cm from the ceiling.



Minimal deviations apply in the case of showrooms F203, F205 and F206. For specific information, please contact the MOC team. You can contact the MOC team via telephone at +49 89 32353440.

Inspection and approval of constructions requiring authorisation

Every event organiser, exhibitor, hiring party, service partner or other service provider is required to check whether their planned provisional fixtures or structures require authorisation – regardless of whether they are located in the halls, atriums, showrooms, conference rooms or outdoors. If in doubt, please contact the MOC events department.

Please send your plans via e-mail directly to the MOC: E-mail: moc.orders@messe-muenchen.de

The latest possible deadline for the submission of all plans is 5th April 2024.

Please label all plans clearly so that they can be reliably assigned to you.