

## Time schedule for exhibitors Set up and dismantling hours – HIGH END 2018

### DELIVERY OF GOODS:

DB Schenker Deutschland AG  
c/o High End Messe-  
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### ADMISSION FOR EXHIBITORS:

#### Halls 1 to 4

Exhibitors with a valid exhibitor pass can access the exhibition halls from 8:30am on the first day of the exhibition (Thursday) and one hour before the start of the exhibition on the subsequent days of the event. The halls will be closed one hour after the end of the exhibition. This rule is designed to help all parties concerned based on the fact that unlocked stands are located in the halls and although we assume no legal responsibility for these stands, we do have the overall responsibility for opening and locking up the halls as a whole.

#### Atriums 3+4

Exhibitors in the atriums with a valid exhibition pass can access their own rooms at any time because they are responsible for the keys to their own rooms. This does NOT apply to visitors or guests who are only permitted to access the venue after the exhibition has started each day (please do not arrange any meetings before the start of the exhibition!).

### INSTALLATION TIMES:

#### Exhibitors in the atrium:\*

Monday, 7th May 2018 – from 3:00pm to 6:00pm, delivery of goods only  
(Early installation on Monday from 8:00am only possible with payment of an additional fee of 3.80 euro/m<sup>2</sup>)  
Tuesday, 8th May 2018, and Wednesday, 9th May 2018, from 8:00am to 10:00pm

#### Exhibitors in the hall area that have ordered areas not containing stands:

From Monday, 7th May 2018, to Wednesday,  
9th May 2018, from 6:00am to 10:00pm  
(Please note that the hallways and aisles in the halls must be kept clear as from Wednesday, 6:00pm)

#### Exhibitors in the hall area that have ordered ready-to-use stands or cabins and receive them from the HIGH END SOCIETY:\*\*

Wednesday, 9th May 2018, from 6:00am to 10:00pm  
(Please note that the hallways and aisles in the halls must be kept clear as from Wednesday, 6:00pm)

### DISMANTLING TIMES:

(Access to the loading zone will not be granted before approx. 5:00pm)

#### Exhibitors in the atrium and exhibitors with self-constructed stands in the hall area:

Sunday, 13th May 2018, after the end of the exhibition from 4:00pm to 00:00am  
Additional times: Monday, 14th May 2018, from 8:00am to 00:00am

#### Exhibitors with hired ready-to-use stands and cabins in the hall area:

Sunday, 13th May 2018, from 4:00pm to 00:00am  
Monday, 14th May 2018, from 8:00am to 12:00pm (only in the case of demonstration cabins)

### KEY HANDOVER:

\* You can obtain the keys to the atrium rooms, by paying a refundable deposit of 50 euros, from an employee of the company VD Mayr in the foyer in front of Hall 3 on:

Monday, from 8:00am to 6:30pm

Tuesday, from 8:00am to 6:30pm

Wednesday, from 8:00am to 8:00pm

The keys are to be returned to the point of collection (the company VD Mayr in the foyer in front of Hall 3) during the above-mentioned dismantling times.

\*\* You can obtain the keys for demonstration cabins by paying a refundable deposit of 50 euros at the office of the exhibition management in front of Hall 3 on:  
Wednesday, 9th May 2018, from 8:00am to 6:00pm